



1400 West 12<sup>th</sup> St; 4<sup>th</sup> floor  
Kansas City, MO 64101  
816-237-6974  
www.uglyglass.com

**Kraftagious Kraft Show Application  
December 5, 6 & 7, 2014**

*Please Print & Return by 11-21-14 \*space is limited, get your app in early to get your pick of spaces.*

Your Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Describe your art / craft \_\_\_\_\_

***Include 4 pictures of your items, urls or attachments can also be sent via e-mail: ugly@uglyglass.com***

**Booth Sizes** – Booths may be shared, but each person needs to fill out an application & submit pictures.

\_\_\_\_\_ 8 foot x 9 foot \$72

\_\_\_\_\_ 8 foot x 10 foot \$80

\_\_\_\_\_ 9 foot x 10 foot \$90

\_\_\_\_\_ 10 foot x 10 foot \$100

\_\_\_\_\_ Electricity – first come first serve, not available in all spaces.

Full amount is at time of acceptance. You will be notified within 7 days if your application has been accepted.

Check - Enclosed is my payment.

Credit -  Visa  MasterCard  Discover  American Express

*We also accept credit card payments over the phone and Debit Cards in person.*

Card # \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVS Code on back of card: \_\_\_\_\_

*I authorize Ugly Glass & Co. to charge the agreed amount listed above to my credit card provided herein. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.*

Cardholder signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Would you like more information regarding the following:

\_\_\_\_\_ First Friday Weekends in 2015

\_\_\_\_\_ Booth Rental opportunities

## **Info & FAQ's**

This show is held in conjunction with the First Friday Warehouse Weekends In the Historic Kansas City West Bottoms. The craft show at Ugly Glass is a first year event, but First Friday Weekends brings in approximately 1500 shoppers into our building.

The show is held on the 4<sup>th</sup> floor at Ugly Glass & Co. There is a freight elevator and stairs. The elevator is first come first serve. Keep your boxes light and small or bring help to unload and load.

### **Set up Times**

Thursday, December 4<sup>th</sup>, 10:30 am to 3:30 pm.

**Show Dates & Times** – *You are required to have someone working your booth during all show hours.*

Friday, December 5<sup>th</sup>, 9 am to 8:00 pm

Saturday, December 6<sup>th</sup>, 9 am to 6 pm

Sunday, December 7<sup>th</sup>, 11 am to 4 pm

### **Tear Down Times**

Sunday, December 7<sup>th</sup>, 4 pm to 5 pm – *must be out of the building by 5 pm*

Monday, December 8<sup>th</sup>, 10:30 am to 3:00 pm

### **Who can participate?**

Ugly Glass prefers to showcase the talents of local artists and crafters. Everyone must submit pictures of the types of items they will be selling with their application. Items sold during the craft show must be made by the person selling them.

### **What equipment should I bring?**

We recommend bringing tables, comfortable chair, tools of your trade to work on your craft while at the event, display materials, cash (Ugly Glass will not provide change), a Square card reader or other credit card processing service, business cards and any other marketing materials to promote your business. Please make sure your items are clearly priced and labeled. Ugly Glass will not be able to provide tables or chairs.

### **Where do I park during the event?**

Parking gets a bit difficult at times in the bottoms, but if you show up a tad early, you will be able to find close parking in one of the gravel lots north east of the building. There are also lots to the south as well.

### **How do I accept payment?**

The booth holders will handle all their own sales. We would love for shoppers to come with cash in hand, but that may not always be the case... and it's good to have other payment options available so you don't miss out on a sale. Bring lots of change and a credit card processor.

**How is the Craft Show being advertised and marketed?**

Ugly Glass promotes via facebook, twitter, e-mail, in-store promotion, and an ad in the KC Pitch monthly. We ask that you help promote the show as well to your mailing lists and facebook fans.

**For questions or additional information, please contact us at 816-237-6974 or [ugly@uglyglass.com](mailto:ugly@uglyglass.com).**